



Chair – Jason Ess

Clerk – Caroline Boyden – leziatpec@gmail.com / 07368 861696

MINUTES OF THE ANNUAL MEETING OF LEZIATE PARISH COUNCIL HELD ON MONDAY 9th of MAY 2022 FROM 7.43PM AT THE VILLAGE HALL.

PRESENT: Cllr Jason Ess (JE) – Chair for this meeting. Cllr. Adrian Bramwell (AB), Cllr Andy Blatch (ABL), Cllr Jon Large (JL), and Cllr G Mathias (GM)
Borough Cllrs Colin Manning (CM) & Michael de Whalley (MdW)
Three members of the public present.

1. **Election of Chair:** Cllr Ess was proposed by ABL, seconded by AB and approved by all present.
2. **Election of Vice Chair:** No nominations or considerations were received.
3. **The signing of the Declaration of Office by the Chair** was witnessed by the clerk.
4. **Welcome from the Chair**
5. **PARISHIONERS 15 MINUTE FORUM:**
None
6.
 - a. **APOLOGIES FOR ABSENCE –**
Cllrs Moriarty and Dickerson
 - b. **COUNCILLORS DECLARATIONS OF INTEREST -**
None
7. **Approval of the circulated minutes from the Annual Parish meeting held on the 4th of May 2021** Proposed GM, seconded ABL and all in favour.
8. **MATTERS ARISING:**
 - 5.1 Leziate Park Country Club planning update –** The emailed letter from Mr. Williamson was discussed and JL raised the fact that not all of the points we raised with planning were covered. JL will put some comments for the councillors to review as a matter of urgency. **ACTION JL**
JL advised that he had attended a meeting at the School and Mr. Williamson had offered them some land next to the school which they would probably use as a green space area for the children. It is understood that Mr. Williamson will pay for the land transfer costs. It was agreed that any letters of correspondence should be signed by Mr. Williamson. AB raised the issue of footpath 29 opening on to the road and this needs closing off.
 - 5.2 Ashwicken Lakes –** The email from AB was discussed and AB was thanked for his work on this. JE advised that we need to maintain and keep notice of any additions /amendments on the planning portal. MdW to contact the planning officer for an update. AB raised the increase of traffic on the East Winch Road needs to be taken into account.

9. PLANNING:

Planning to consider: -

Ref: 22/00760/F – Replacement dwelling and detached garage at Park Lodge, 20 Church Lane, Ashwicken. As this was only received on 7th of May, councillors to come back to the clerk with any comments by 20th of May. **ACTION ALL**

AB raised the question of the CIL01 on the gates on Sandy Lane and would they be opened again. It was agreed to ask Cllr Moriarty for help on this matter. **ACTION JM**

10. REPORTS FROM BOROUGH/COUNTY COUNCILLORS:

7.1 Cllr de Whalley –

The Community fund of £1k was now available from both CdW and CM.

The CIL spending panel has met recently and the next round will be in July with more consideration given to smaller projects this time. Requirements will be:

1. Evidence of need with letters of support/County and Borough Councillors support
2. Finance – any match funding
3. Speed of completion of the project

7.2 Cllr Moriarty –

Member Briefing – homes for Ukraine in Norfolk update – 14 April 2022

We continue our work in preparing to welcome those fleeing the war in Ukraine and supporting those who have already arrived. Here is a quick reminder of how things are working, an update on the current picture, and information about arrangements over the Easter Bank Holiday weekend.

Norfolk's approach

Ukrainians have to have a visa issued by the Home Office before they can travel. The Home Office does not require any information from local authorities to process visas, and local authorities don't know where someone's visa application is in the Home Office queue.

As soon as Norfolk County Council receives information that a visa through Homes for Ukraine scheme has been applied for, we arrange for the district council team to carry out an accommodation check with the hosts to check everything is safe and the property is fit for those arriving.

We then process a DBS check on all people living at the address over 16.

These local checks are entirely separate from visa processing so do not affect the Home Office's timescales.

Once the guest has arrived, District Councils visit again to carry out a welfare check to ensure the guest is safe and to provide initial information and signposting. Where there are children, Children's services (ECFS or Community partnerships Officers) visit with District colleagues. All guests receive information in Ukrainian about what to do in an emergency or if they do not feel safe.

Once the visits are complete, we issue prepaid debit cards to the guests of £200 per person to help them with their immediate needs.

Arrivals

As of 14 April 2022, we can confirm that we have 15 hosts with confirmed arrivals in Norfolk through the Homes for Ukraine Scheme, with 27 adults and 9 children now settling in. This figure is based on numbers confirmed from completed welfare checks and is out of an expected total of 650 guests and 325 hosts.

Housing Checks

Currently 214 housing checks have been completed overall, which is 66% of the accommodation offered.

Support

Information for hosts and guests is available on our website www.norfolk.gov.uk/ukraine This includes details of the weekly community help events offered in libraries and other public buildings.

Arrangements over the Easter weekend

We are emailing all hosts today to inform them of support available over the Easter weekend. If hosts in your area approach you with general, non-urgent questions please advise them to email ncchomesforukraine@norfolk.gov.uk

If they or their guest need urgent support from the People from Abroad team, call 0344 800 8020 and ask to speak to the member of staff on call.

Platinum Jubilee information for your Parish

I have received a few enquiries for links to help with information to share with your Parish council meetings.

<https://platinumjubilee.gov.uk/get-involved-with-the-platinum-jubilee/>

Highways - To recognise the Platinum Jubilee, we have agreed a further reduction in the usual Parish fee to reflect the year, so we will be charging a reduced fee of £22 as it is 2022. An application form can be found on NCC's website [here](#) under the section "Carnivals, sporting events and other celebrations".

For signage and road closures you will need to contact your individual highways area offices please. Highways development management officer areas map.pdf who will be able to advise you.

The Norfolk Cost of Living Support Scheme

What is the Norfolk Cost of Living Support Scheme?

It is a £7.7m package of hardship support offering increased flexibility and choice in the way a broader range of households can access help.

The council is topping up £6.7m of Government funding from the Household Support Fund with a further £1m to create the scheme to help households struggling to pay for food, , energy and water bills, and other essentials.

Why is it different to the hardship help we have been offering to date?

Previously the focus of our support has been on helping those facing hardship as the economy recovers from the pandemic and providing a bridge between the end of furlough and the Universal Credit top-up.

Now the main challenge we face is the spiralling cost of living crisis which is hitting a far wider number of households hard who cannot increase their income through employment.

So, over the last month, we have reassessed the way we offer support and created this flexible and broad-based scheme using best practice from the hardship support we've been providing over the last year and following the Government guidance of aiming our support at a broader range of people including families, older people, and other vulnerable households.

What else are we doing?

To ensure part of the support the council is offering is sustainable for the longer term, in addition to the £7.7 million Cost of Living Support Scheme, we are also investing a further £225,000 capital into our partnership with the Norfolk Community Foundation Nourish Norfolk food hub offer, bringing the total investment over the last year to £500,000.

How will the £7.7 million be spent?

- **Cost of living vouchers**
£3.6m to support families with seven monthly cost of living vouchers for children eligible for means-tested free school meals. The payments will total £120 per child over the seven months of the scheme and will be in the form of supermarket vouchers which can be spent on food, clothing (in larger supermarkets), and other household essentials. The vouchers will be paid from April (backdated) up to and including October. Payments will be £15 per child per month, with a £30 enhanced payment for August, recognising the increased pressures families face over the summer holiday.

This approach gives families flexibility and choice by allowing them to budget monthly and offset vouchers against other financial pressures on their household bills and activities. It also means families will have payments during and outside school holidays with the option of saving them to use only in the school holidays if they prefer

- **NAS**
£1m allocated to the council's Norfolk Assistance Scheme (NAS) to support families in hardship, where there isn't eligibility for free school meals. This support is available to families with very young children, young carers, and families caring for children with disabilities, many of whom may be facing significantly higher energy bills
- **Vouchers and cash for older people**
£2.2m, a third of the Government funding, to support those aged 65 or over by providing cash and voucher awards through the voluntary sector and other partners such district, borough and city council, including a specific collaboration with Anglian Water, as well as support through NAS. The work with Anglian Water will support customers aged 65 or over who are on Anglian Water's social tariffs, because they are in financial difficulty, providing a package of support to reduce and prevent debt. The Norfolk Assistance Scheme will also have specific provision of £900k for this group.
- **Funding for district, borough and city councils**
£840,000 to support others in need, including funding for district, borough and city councils to meet immediate housing concerns. This part of the scheme will also mean that voluntary sector agencies can refer those they are working with to the council for support. As with the other two groups, specific provision, totalling £500k has been made within the Norfolk Assistance scheme.

11. CORRESPONDENCE/COMMUNICATIONS

8.1 The Voice – items for the next edition to include key points from this meeting, the loss of George Solly, and councillor vacancy

8.2 It was decided that a plaque should be placed on the Village Sign in memory of George Solly.

8.3 The new website will go live in late summer and will be opened up to any community group.

8.4 The offer from Sibelco for the car park was agreed and JE to find dates when the Village Hall had nothing on in the day. Signage would be required to give users notice as it would affect the play area access too. **ACTION JE/CB**

12. REPORTS FROM PARISH COUNCILLORS AND CLERK:

12.1 JE - SAM & Speedwatch –ABL will take over the SAM and a new battery will be ordered. The Speedwatch structure with dates and times needs to be in place now.

12.2 JE – Village Hall – quotes for the kitchen work tops are being sought.

12.3 JE/ABL- Play Areas – JE had no comments for the Leziate play area and ABL advised the same at Glosthorpe. Both were in regular use.

12.4 GM – Bus Shelters – GM reported no issues.

12.5 SD – Fen & Brands Wood – JL advised the laminated map and stand were in need of replacement – SD to check. **ACTION SD**

12.6 JL – Footpaths – no particular issues with fouling continuing, overgrown paths and missing finger posts – all reported.

12.7 JL – Highways – overgrown vegetation on the school sign – Clerk to report to rangers. The plot of land on East Winch Road has had access opened up. The planning condition stated it had to improve the road and visibility. **ACTION CB**

12.8 CB – Clerk update – AGAR now on the website and Certification of Exemption send to PKF Littlejohn. GDPR update & compliance training to arrange.

13. FINANCE

13.1 The April 22 Bank Reconciliation, payments & receipts, bank statements had been sent out to all councillors. Approval proposed by GM and seconded by AB. Approved by all present.

Statement of Account: Current balance was £16,036.22 as at 30.04.22 on the bank reconciliation.

13.2 Payments for May proposed AB, seconded GM and approved by all present.

14. ITEMS FOR THE NEXT AGENDA

- a. Updates on the Ashwicken Lakes planning application
- b. Receive any updates on the Traffic Project.
- c. Leziate Park Country Club update

15. DATE OF NEXT MEETING- 13th June 2022 from 7.30pm at the Village Hall.

The meeting closed at 20.26 pm

Signature

Date