



## MINUTES OF THE LEZIATE PARISH COUNCIL MEETING HELD ON FRIDAY 12<sup>th</sup> of September 2025

PRESENT: Cllrs. Victoria Kempley (VK), , Adrian Bramwell (AB), and Michael de Whalley (MdW),  
The Parish Clerk (CB)  
Borough Councillors Michael de Whalley  
6 members of the public present. (3 part time)

### 1. WELCOME TO ALL FROM THE CHAIRMAN

### 2. PARISHIONERS 15 MINUTE FORUM:

2.1 2 members of the Plymouth Brethren will be putting in a planning application on a bungalow in Holt House Lane for change of use.

Help with litter picking and installation of defibrillators etc.

2.2 2 members of the public regarding the increase of HGVs on East Winch Road and what is happening as discussed March 24. Advised that we are looking to contact the 3 main users and now that we have several months of footage, Cllr De Whalley will take this further with Cllrs Anota and Moriarity. **ACTION: MdW/BA/JM**

2.3 Chair of the Village Hall would like a long-term succession plan for the Village Hall to be in place. The new committee members are not looking to take on the main roles and with the treasurer now left, the Chair is doing all the work, which is very stressful, especially with a very ill partner.

2.4 Request for the Bawsey Lights to be switched on, especially with the dark evenings coming on. Cllr de Whalley will take this on with Cllrs Anota and Moriarity.

**ACTION: MdW/BA/JM**

### 3. APOLOGIES FOR ABSENCE:

Cllrs Anota, Mathias, Blatch, Brammer & Moriarty

### 4. COUNCILLORS DECLARATIONS OF INTEREST: None

### 5. Approval of the circulated minutes from the Annual Parish Council meeting held on the 9<sup>th</sup> of May 2025. Proposed MdW, seconded AB and all in favour who attended this meeting.

**6. MATTERS ARISING:**

**6.1** Car Park – Clerk reported that the work has been completed on the entrance to the car park with posts in place and the pot holes repaired with concrete. Thanks to Cllr Moriarty for his members fund contribution.

Cllr Bramwell has found deeds/documents clearly showing that the boundary along the back of the VH belongs to Sibelco and contact to be made requesting a replacement of both gates. ACTION: ALL

**6.2** Village Hall – see item 2.3 2026 Parish Council meeting dates need to be changed as Fridays are causing issues for several councillors. Wednesdays were agreed to be the best but the Village Hall is booked so alternative may need to be found.

**6.3** Traffic Project update – Clerk reported an update from Highways advising that the legal order will be made as soon as possible. A form of authority to make the order was also progressed and usually requires a 6 week notice period. They will advise when the contractors are able to align resources as a legal order is needed, followed by signage and lines.

**6.4** HGVs on East Winch Road – as Item 2.2

**7 PLANNING:** to consider:

7.1 Application received after agenda issued: None

7.2 Decisions: **25/01111/F** |Householder: Single storey side extension.| Littleton 9 Holt House Lane Leziate - Application Permitted

**25/00963/F** |Householder: Demolition of existing conservatory and new two storey and two single storey extensions.| Lyng House 9 East Winch Road Ashwicken Application Permitted.

7.3 Enforcement/Appeals: No new actions

**8. REPORTS FROM BOROUGH/COUNTY COUNCILLORS:**

Cllr de Whalley advised that the CIL funding is to have a new set of guidance from March 2026 with a more rigorous process and parish councils will receive training on this.

The Borough Council is constrained in terms of cash and there will be more strategic projects (80%) with smaller projects (20%.

Devolution / Local Government Reorganisation – the Borough Council are seeking 3 unitaries with a meeting on the 18<sup>th</sup> of September. Details on the website.

Norfolk County Council are still promoting the 1 unitary on the 22<sup>nd</sup> of September.

Details again on the website.

Reports from Cllrs Anot and Moriarty as Appendix.

**9. Reports and updates:**

**9.1** Clerks Report: August was a very busy month with all policies and procedures checked and updated along with the new IT policy. These were approved by all present. Attended training on the forthcoming assertion 10 due to go live on the 1.4.26 and all parish councillors need to have .gov.uk emails. Also attended 3 sessions on devolution/local government reorganisation.

Huge thanks to Mr & Mrs Bramwell for working on the legal documentation relevant to the Parish Council and this will continue.

**9.2** Cllr Blatch advised that the SAM unit is not working and will be taken to the Westcotec office in Dereham for repairs.

**9.3** Play Areas – Cllr Kempley advised no issues and the annual inspection had raised the need to repaint some of the equipment which was in hand for the end of this month. A member of the public advised that a glass had been found on the ground at Glosthorpe and this has been reported to the clean-up team at Borough Council.

**9.4** Bus Shelters – Cllr Mathias had sent in a report which the clerk read out: The bus shelter opposite Fen Lane on the B1145 needs to have the fly posters removed. Clerk to ask Mr. Jones to remove. **ACTION: Clerk**  
Seating on the bus shelter on the B1145 to be discussed at the next meeting.

**9.5** Footpaths – Cllr Bramwell advised that footpath F28 was blocked by a tree. Clerk to report. **ACTION: Clerk**

**9.6** Highways – no further updates.

**9.7** Grass cutting / sponsorship – deferred to next meeting

## **10. Finance:**

**10.1** Bank reconciliations, approval of payments, bank statements and payments/receipts for May, June, July & August 25 Proposed VK seconded MdW and all in favour.

**10.2** Payments for September(to date) Proposed AB seconded VK and all in favour.

**10.3** Approve the statutory 3.2% national pay increase for the clerk – all in favour.

## **11. Correspondence/Communications**

**11.1** Middleton Towers Station – Cllr Brammer had sent in a report advising awaiting communications from Sibelco and approval from Network Rail to work on the site during weekends. Currently only allowed on Sundays.

Unfortunately, unsuccessful for the Rural Grant Scheme funding and will be looking at other funding sources.

No end in sight for the acquisition of funds for a water and electricity supply.

In talks with Network Rail for a lease of the platform and buildings.

**11.2** The Voice – Cllr Kempley asked for articles to be sent asap.

**11.3** Fen Lane – resident emails regarding speed limit, road signage and visibility onto the B1145. Cllr d Whalley to take this up with Cllr Moriarty. **ACTION: MdW/JM**

**11.4** Email from Meadows Planning Consultants regarding pre-planning application for the Wellness Centre – as no plans are yet available, we are unable to make any comments and would be asking the planning consultants to hold an open meeting for all residents to attend. **ACTION: Clerk**

**11.5** It was agreed to allow Cllr Anota special dispensation on attendance due to family illness. Approved by all present.

**11.6** Sibelco Newsletter – received today and Cllr Bramwell advised that most of the works were not in our parish.

## **12. Items for next agenda:**

Please advise the clerk of any items 7 days before the next meeting date.

**13.** The next Meeting will be on the 14<sup>th</sup> of November 2025 from 6.30pm.

The meeting closed at 19.31

Signed .....

Date .....

## SEPTEMBER PAYMENTS

C Boyden	Salary	429.70
HMRC	PAYE	125.42
C Boyden	Expenses August	35.99
P Jones	Grass cutting	TBA
BCKLWN	Dog Bin charges monthly	158.18 DD
Village Hall	Meeting hire	18.00

## APPENDIX 1 – Cllr Moriarty

### Norfolk County Council updates

#### **Your chance to give your views on Norfolk’s Recycling Centres**

The county council has launched their annual survey for Norfolk’s 19 recycling centres.

Last year, the centres processed over 69,000 tonnes of household waste, with more than 73% successfully diverted from general waste disposal.

The survey, is a chance for residents to share their experiences, suggest improvements, and help shape the future of the service. It is open until Wednesday 17 September and takes just a few minutes to complete.

#### **How you can help**

- Let your parish councils know about the survey and encourage them to share the link: <https://www.smartsurvey.co.uk/s/RecyclingCentreSurvey2025/>
- Look out for social media posts across [Norfolk CC Facebook](#) and [Next-door](#) and share them on your own pages
- Signpost to more information about locations, opening hours and accepted items: [www.norfolk.gov.uk/wasteandrecycling](http://www.norfolk.gov.uk/wasteandrecycling)

#### **Household hazardous waste days - reminder**

Norfolk County Council has announced a series of household hazardous waste days (HHWDs) this autumn, offering residents the opportunity to safely dispose of unwanted hazardous materials at seven recycling centres across the county.

The autumn HHWDs will take place on the following dates:

- Norwich South – Friday 3 & Saturday 4 October
- King’s Lynn – Friday 10 & Saturday 11 October
- Caister – Friday 24 & Saturday 25 October
- Dereham – Friday 31 October & Saturday 1 November
- Thetford – Friday 7 & Saturday 8 November
- Hempton – Friday 21 & Saturday 22 November
- Norwich North – Friday 28 & Saturday 29 November

Signed .....

Date .....

## **Over £34 Million secured to transform transport across Norfolk**

Norfolk County Council has secured more than £34 million in new government funding to enhance local transport infrastructure and planning over the next four years.

The Department for Transport (DfT) has confirmed that Norfolk will receive £32.5 million in capital funding and an additional £2.1 million in resource funding through the Government's Local Transport Grant (LTG) programme.

The funding will support both the delivery of physical infrastructure and the capacity to plan, develop and manage projects, helping Norfolk address key priorities such as reducing congestion, improving accessibility, enhancing public transport, and promoting sustainable travel.

### **Bus service improvements**

More passengers in Norfolk will benefit from the recent bus service enhancements implemented through Norfolk County Council's Bus Service Improvement Plan. These improvements are supported by £15.9 million in funding for 2025/26 from the Department for Transport (DfT) - supplementing the £49.5 million provided in previous funding rounds. All funding is dedicated to improving bus services across the county.

### **County Councillor Jim Moriarty Gayton and Nar Valley - Norfolk County Council**

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This privacy notice <https://bit.ly/2TKrXRj> describes how I collect and use personal information about you in my role as a county councillor in accordance with data protection legislation. If you have any questions about this privacy notice or how I handle your personal information, please contact me at [Jim.Moriarty.cllr@norfolk.gov.uk](mailto:Jim.Moriarty.cllr@norfolk.gov.uk)

## **APPENDIX 2 – Cllr Anota**

<https://secure.campaigner.com/csb/Public/show/gqxq-6hxda--l658-3x47e16>

Signed .....

Date .....