



MINUTES OF THE PARISH COUNCIL MEETING OF LEZIATE PARISH COUNCIL HELD ON FRIDAY 12TH OF JULY 2024 FROM 18.30 PM AT THE VILLAGE HALL.

PRESENT: Cllrs. Bal Anota (BA), Adrian Bramwell (AB), Victoria Kempley (VK), Graham Mathais (GM), Andy Blatch (ABL), David Collis (DC), and Michael de Whalley (MdW)
Alex Brammer(ABM)
The Parish Clerk (CB)
Borough Councillors Michael de Whalley and Bal Anota
One member of the public present.

Co-option of Mr. Alex Brammer – proposed GM, seconded AB and all in favour. Cllr Brammer was welcomed onto the Parish Council

1. **WELCOME TO ALL FROM THE CHAIRMAN** and congratulations to Cllr Collis for becoming an Honorary Alderman for the Borough of King's Lynn.
2. **PARISHIONERS 15 MINUTE FORUM:**
Was there any update on the proposed NCC switching off of the street lights at Bawsey on the B1145 and had NCC made provision for accident insurance.
BA advised that he will be checking and have a report at the next meeting.
ACTION: BA
3. **a. APOLOGIES FOR ABSENCE:**
Cllr Moriarty.
b. COUNCILLORS DECLARATIONS OF INTEREST: None
4. **Approval of the circulated minutes from the Annual Parish Council meeting held on the 10th of May 2024.** Proposed AB, seconded MdW and all in favour who attended this meeting.
6. **MATTERS ARISING:**
 - 6.1 Traffic Project update – BA has met with Martin Chisholm earlier today and was advised that the NCC still need to complete a piece of work with a possible issue in some areas where double parking could take place. There a further study needs to be completed.
 - 6.2 HGV's on East Winch Road – AB offered to put a camera in place to record the number of vehicles and will report at the next meeting. **ACTION: ABL**

7. PLANNING: to consider: -

7.1 Applications: None

7.2 Decisions:

24/00876/F | Proposed Vehicular Access with drop kerb, 3 Ashwicken Road Pott Row King's Lynn Norfolk PE32 1BZ – Permitted

24/00822/F | Replacement of conservatory with single storey sunroom extension | Oak Lodge Glosthorpe Manor Ashwicken Norfolk PE32 1NB -Permitted

24/00897/F | Ashwicken Hall, 21 Church Lane – proposed change of use of agricultural field to residential garden land with outbuildings, boundary treatment and landscaping – Application Withdrawn.

7.3 Enforcements – No new actions

7.4 a. Notice of Application for 2 amendments of the register under the Commons Registration Act 1965 for 2 pieces of common land on Leziate Fen. Clerk to respond to NCC asking for information on the use of this land – any change of use and also why the application has been made by a trading company.

ACTION: Clerk

b. Planning Application via NCC Planning (Regulatory) Committee will take place on the 19th of July regarding Grandcourt Quarry Extension. AB raised the need for representation on the Liaison Committee at Sibelco. No meeting has been held for over 2 years and concerns that the new site personnel have no commitment. BA will contact "Zac". MdW also concerned over the rerouting of the footpath. BA suggested that, due to the time constraints, councillors email their comments asap for the clerk to collate.

ACTION: ALL

8. REPORTS FROM BOROUGH/COUNTY COUNCILLORS:

Cllr Anota – his portfolio has changed to Open Spaces and Events, losing property. He has been working on Festival 2 and was amazed at the amount of red tape and paperwork is involved with health & safety, risk assessments, method statements etc. The Borough run more events than other local authorities. The Water fountain in the Walks has been filled with flowers and looks much better.

The Hunstanton gardens, The Walks and Crematorium have all received Gold Awards thanks to the hard work and dedication from the teams involved. Difficult to find seasonal workers.

Cllr de Whalley – being involved in the recent elections gave an insight to just how hard the election team work. The Borough are one of 20 authorities to receive a further £20m over the next 10 years. Information & consultation is available on the Vision King's Lynn website <https://www.visionkingslynn.co.uk/>.

CIL applications due in by the 31st of July with points for quick completion and match funding. Both he and Bal have £1000 community grant funding available and interest via Debbie Ess. Local Plan is out for public consultation on the 28th of July for 8 weeks.

Cllr Moriarty – no report received

9. Correspondence/Communications:

9.1 Clerks Report: AGAR completed in June, sent to external auditors and confirmation received. New Financial Regulations to be approved with the key inclusion of online banking which we already adhere to. VK has agreed to hold a copy of the PC files/folders which the clerk will update for each meeting via usb.

ACTION: Clerk/VK

All policies and procedures will be checked in August and the new Financial Regulations included.

Received 6 complaints from residents regarding the parking on Brow of the Hill during the warm weather.

Will be attending the Planning sessions with VK on the 12th of September. BA will attend this and on the 19th.

Looking to sign up for the FILCA – financial introduction to local council administration training at a cost of £120+ VAT – all in favour.

Purchase of a small laptop for £120 approved. Advised that the Village Hall are considering wi-fi and have offered our support.

9.2 SAM unit – ABL to liase with MdW and BA to get the units set up.

ACTION: BA/MdW/ABL

9.3 Play Areas – No issues raised by VK or ABL

9.4 Bus Shelters – GM thanked ABL for strimming down the overgrowth at the Bawsey shelter. Other shelters do need the overgrowth cutting back and clerk to ask Paddy to do this asap. GM advised that there are posters on the inside of the bus shelter opposite Fen Lane and Paddy to be asked to remove them.

ACTION: Clerk

9.5 Footpaths – AB raised footpath F29 unused water meter still requires removal. Clerk to chase Anglian Water. The entrance from East Winch Road now has the sign back but still has a large hole. Complaint to be made to NCC footpaths -need images.

ACTION: Clerk

9.6 Highways – ABL advised that the East Winch Road wigwag sign by the school is covered with overgrowth. Image to be sent to the clerk for reporting.

10. Finance:

10.1 Bank reconciliations, approval of payments, bank statements and payments/receipts for May & June 24 Proposed GM, seconded ABL and all in favour. £23,525.08 in the bank accounts to 30th June 24.

10.2 Payments for June & July 24 (to date) to approve. Proposed

10.3 First Quarter Financial Review approved – proposed AB, Seconded DC and all in favour.

11.4 Approval of payments – can approvers, AB, GM & ABL email when approved.

11. Correspondence/Communications

11.1 NCC re tree ownership on West Winch Road – clerk sent the information from AB and NCC thanked us.

11.2 The Voice – items for next edition to include co-option of Alex, presentation from Norfolk Wildlife Trust at our September meeting, and DC becoming an Honorary Alderman – MdW to provide photos

ACTION: MdW

11.3. .gov.uk emails – still issues and clerk to request new password for ABL and new email set up for ABM. MdW offered to help with setting up. **ACTION: ALL**

11.4 Approval by all for the presentation to go ahead at the start of the September meeting by Norfolk Wildlife Trust.

12. Items for next agenda:

Please advised the clerk of any items 8 days before the next meeting date.

13. The next Meeting will be on the 13th of September 2024

The meeting closed at 19.50

JUNE PAYMENTS

Name	Reason	Amount £
C Boyden	Salary	267.76
HMRC	PAYE	178.40 +127.20
ECS	June invoice	16.50
C Boyden	expenses	35.90
P Jones	grounds maintenance	344.53

JULY PAYMENTS

C Boyden	Salary	TBA
HMRC	PAYE	178.40
C Boyden	expenses	26.00
P Jones	May work	344.53
P Jones	June work	474.20
Village Hall	Hire	16.00
WIX	Website annual plan	108.00*
WIX	Website annual domain	15.24*
HP	HP Stream 11" laptop	136.21*

* = paid by clerk

Signature

Date